**West Hall High School**

5500 McEver Road

Oakwood, GA 30566

770.967.9826

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Dear Parents and Guardians,

Thank you for a great year at West Hall High School with your students! Our final three (3) days of school will have the following schedule:

**Wednesday – May 22**

8:20- 9:55 **2nd Period Exam**

10:00 –10:30 LUNCH

10:35-12:00 **4th Period Exam**

**Thursday – May 23**

8:20- 9:55 **1st Period Exam**

10:00 –10:30 LUNCH

10:35-12:00 **3rd Period Exam**

**Friday – May 24**

8:20- 9:55 **5th Period Exam**

10:00 –10:30 LUNCH

10:35-12:00 **6th Period Exam**

Each of these days from 12:00–3:35, students will have the opportunity to meet with teachers and complete makeup work, get extra tutoring, or study for other exams. If you wish them to check out instead, *they may do so with a signed note from you*. (The slips below can be cut off each day for your convenience). Please note that **NO students may check out these days before 12:00** in order to provide the best possible testing environment for all students’ final exams.

If you plan for you student to check out, please sign the following permission slips for your student to leave with their last teacher if they plan on checking out. Each day’s slip may be cut off and given to the last teacher that student will see each day. It is the responsibility of the parent to arrange transportation.

**Please know that buses will run at the regular times each of those last three days**.

My student, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, has my permission to leave the **West Hall campus**

(Print Student Name)

after his/her last final exam (4th period) on **Friday, May 24, 2019**.

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(Print Parent/Guardian name) Date (Signature of Parent/Guardian)

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My student, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, has my permission to leave the **West Hall campus**

(Print Student Name)

after his/her last final exam (6th period) on **Thursday, May 23, 2019**.

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(Print Parent/Guardian name) Date (Signature of Parent/Guardian)

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My student, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, has my permission to leave the **West Hall campus**

(Print Student Name)

after his/her last final exam (6th period) on **Thursday, May 22, 2019**.

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(Print Parent/Guardian name) Date (Signature of Parent/Guardian)